

**WEST OXFORDSHIRE DISTRICT COUNCIL**  
**FINANCE AND MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE**  
**WEDNESDAY 5 FEBRUARY 2014**  
**COMMITTEE WORK PROGRAMME 2013/2014**  
**REPORT OF FRANK WILSON, STRATEGIC DIRECTOR**  
**(Contact: Frank Wilson, Tel: (01993) 861291)**

(The decisions on this matter will be resolutions)

**1. PURPOSE**

To provide the Committee with an update on the Work Programme for 2013/2014.

**2. RECOMMENDATIONS**

That the Committee notes the progress with regard to its Work Programme for 2013/2014.

**3. BACKGROUND**

- 3.1. At its last meeting the Committee gave further consideration to the development of its Work Programme for the year 2013/2014 having regard to the changes to the approach to scrutiny work adopted by Council on 22 October 2008.
- 3.2. Attached at Appendix A is the approved Work Programme for 2013/2014 incorporating items rolled forward from last year, taking account of the discussions at the last meeting and providing an update on progress in relation to each item.
- 3.3. In addition to the items contained in the Work Programme there will still be the opportunity to bring forward one-off reports and papers on particular issues of interest to the Committee but it will also be necessary to maintain a general overview of the ways in which external agencies are responding to community concerns. The inclusion of a standing agenda item for Members' questions also provides the opportunity to raise relevant issues.

**4. ALTERNATIVES/OPTIONS**

In accordance with the Constitution of the Council, Committee has the power to investigate any matters it considers relevant to its work area, and to make recommendations to the Council, the Executive or any other Committee or Sub-Committee of the Council as it sees fit.

**5. FINANCIAL IMPLICATIONS**

There are no financial implications arising directly from this report.

**6. REASONS**

To enable the Committee to review its Work Programme.

Frank Wilson  
Strategic Director

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Date: 23 January 2014

Background Papers

None

<b>FINANCE AND MANAGEMENT OVERVIEW &amp; SCRUTINY COMMITTEE WORK PROGRAMME FOR 2013/2014</b>				
	<b>Work Area</b>	<b>Comments</b>	<b>Meeting / Anticipated Completion Date</b>	<b>Originator</b>
<b>Items Originated by the Committee</b>				
1	Mitigation of Pension Fund Deficit Through Capitalisation	Increases in the pension fund deficit made it impractical for the Council to consider mitigating the position through capitalisation. Representative of the Oxfordshire County Council's Pension Fund Committee attended November 2010 meeting to discuss the position of the fund.	Report presented to the October 2012 meeting – outcome considered by the Cabinet as part of Review of Medium Term Financial Strategy.	FMOS
2	Service Efficiency Reviews	In February 2012 it was agreed that Service Heads be invited to attend Committee meetings to discuss the operation of their services.	Strategic Director to agree programme for 2013/2014 with Chairman.	<p>FMOS</p> <p>The Joint Head of Revenues and Benefits, the Head of Housing, the Head of Leisure and Tourism and the Head of Community Services attended meetings in 2012/2013.</p> <p>Those Service Heads yet to do so will attend the Committee as part of a rolling programme.</p> <p>The Shared Head of Customer Services is to attend this meeting in accordance with the schedule agreed.</p>

3	Investment with Green Deal Provider	To receive a report on the operation of the Green Deal scheme	Whilst it was intended to submit a report to the December meeting, this will be brought to a future meeting owing to delays at national level.	FMOS
4	Operation of the Council's Contract Register	To receive a report on the operation of the Council's contract register.	A report on the Council's contract procedure was considered in October 2013. It was agreed that a report on the operation of the Council's contract register would be submitted to the Committee as part of the Work Programme.	FMOS
5	Waste Contract Update	To receive a report to update Members on the current position with regard to the waste collection contract	Report to be presented to a future meeting as appropriate.	CABINET/FMOS
6	Introduction of the Community Infrastructure Levy	To receive a report on the financial implications of the introduction of the Community Infrastructure Levy	A report was presented to the last meeting.	FMOS

7	City Deal and the Local Enterprise Partnership Loan Scheme	To give further consideration to the City Deal and the Local Enterprise Partnership Loan Scheme	Whilst it was intended to submit a report to this meeting, this will be brought to the next meeting.	FMOS
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